

**Josephine Community Library District  
Board Special Meeting Minutes  
Wednesday, March 6, 2019 at 5:15 pm  
Ben Bones Room, Grants Pass Branch Library**

**Members present:** Jennifer Roberts, John Harelson, Judy Williams, Beecher Ellison

**Members absent:** Laurel Samson

**Staff present:** Library Director Kate Lasky

**Contractors present:** Communications Specialist Teresa Stover, Attorney Mark Bartholomew

**Guests:** Sue Cohen, Bill Kohn

**CALL TO ORDER.** Vice President Jennifer called the meeting to order at 5:17pm

### **REVIEW OF CONTRACTS**

**Review of contracts for the Internet Infrastructure Project.** Ms. Stover reviewed the E-rate project, the process of filing for E-rate, and the vendor contracts for approval.

Mr. Bartholomew reviewed the process of approval and the two specific contracts with Hunter Communications and Technology Integration Group. Mr. Bartholomew reported that all changes his firm, Hornecker Cowling, requested had been made by the two vendors.

Mr. Ellison asked about choice of legal jurisdiction, governing law, and venue in the Hunter contract.

Mr. Bartholomew pointed out the contract doesn't provide for specific governing law, though it's an Oregon contract, such that without explicitly citing a different law, the contract would be under Oregon law.

### **STANDING ITEMS**

**Approval of agenda.** There were no changes to the agenda.

**Public comment.** No public comment was offered.

### **ACTION ITEMS**

**Approval of resolution to approve Hunter Communications contract.**

**Motion:** Mr. Ellison moved to adopt Resolution 2019-006 with the addition of a standard venue clause. Ms. Williams seconded. The motion passed unanimously.

**Approval of resolution to approve Technology Integration Group contract.**

**Motion:** Mr. Ellison moved to adopt Resolution 2019-007. Ms. Williams seconded. The motion passed unanimously.

**Board recruitment.** Ms. Roberts opened conversation about board recruitment, stating the deadline to file for the next election is March 21. The short deadline restricts the board's ability to thoughtfully discuss board make up and responsibilities.

Mr. Harelson said that if no one files the board would appoint a member.

Mr. Ellison said the board would need to amend the bylaws to be able to appoint.

**Action:** Mr. Ellison will review the bylaws and recommend a change.

Ms. Williams said that board members are available to discuss board responsibilities to anyone interested.

#### **ANNOUNCEMENTS**

**Comments from board members.** No comments were offered.

**Date and agenda items for next meeting.** Ms. Roberts announced that the next regular meeting will be at 5:15 pm on Thursday, March 21. Topics include the Memorandum of Understanding with Josephine County Library Foundation.

#### **ADJOURNMENT**

The meeting adjourned at 6:03 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kate Lasky".

Board Secretary Kate Lasky  
Josephine Community Library District