

Student Hours at the Library Registration Form

Please fill out this registration form and parent consent form on the other side. Return the completed form to one of the following program partners to register for the Student Hours at the Library program: Grants Pass School District 7, Josephine County Foundation, Project Youth+, or Three Rivers School District. For more information, contact the library at info@josephinelibrary.org or 541-476-0571.

Today's Date: _____

Student Name: _____

Age: _____

School: _____

Grade: _____

Parent/Guardian name: _____

Address: _____

Phone: _____

Email: _____

Will your student need a library computer? _____

Please circle all days that your student will participate in Student Hours at the Library:

Grants Pass | 8 am–12 pm: Mondays Tuesdays Wednesdays Thursdays

Illinois Valley | 10 am–3 pm: Mondays Tuesdays

Josephine Community Library District
200 NW C St.
Grants Pass, OR 97526
(541) 476-0571

**Parental/Guardian Permission Form for Student Computer Hours
Release and Covenant Not to Sue**

I give permission for my child, _____, to attend student computer hours at Josephine Community Library District. Please initial the following items confirming your consent:

- ___ I understand the area includes cameras that record video of any and all activity in the computer area, and the recordings are stored for 30 days, unless there is an incident or illegal behavior within that time frame.
- ___ I have read the library conduct policy (attached) and have discussed such with my child. I further understand that my child's failure to follow library rules and procedures may result in them being required to leave the facility.
- ___ I agree / disagree (circle one) that pictures may be used of my child in a brochure, newsletter, newspaper article, website or social media about the student computer hour program.
- ___ I acknowledge that the library is not a supervising agent and that the child may come and go from the library building and grounds at their own discretion.
- ___ I hereby forever give up, waive, and release the Josephine Community Library District, its successors, assigns, officers, employees, volunteers, members, and all other related persons and entities from any and all claims, whether known or unknown, which I or my child have or may have in the future, which is in any way connected to my use of the Josephine Community Library District's facility and/or any participation in any program or training offered by the Josephine Community Library District, including any claims arising from the negligence of releasees.
- ___ I further agree to defend, indemnify, and hold harmless the Josephine Community Library District, its successors, assigns, officers, employees, members, wall designers, and builders, and any and all related persons and entities from any and all claims, whether known or unknown, which is in any way connected to the use of the Josephine Community Library District's facility and/or any participation with any program or training offered by the Josephine Community Library District, including any claims arising from the negligence of releasees.
- ___ I understand that my consent is for as long as my child attends the student computer hour program, unless I revoke permission in writing.

In case of emergency, I can be reached at this phone number _____.
Or I can be reached by text message at this phone number _____.
My child has the following allergies and/or medical conditions:

Should you have any questions, please contact Kedron Hay, business manager,
at (541) 476-0571 ext. 112 or khay@josephinelibrary.org.

Parent/Guardian _____ Date _____
Signature
Printed Name _____

Policy 3-1-2. Patron Responsibilities and Rules of Conduct

Adopted 1/25/2018

Josephine Community Library District (JCLD) serves all residents of the community and the surrounding region. Service will not be denied or abridged because of religious, racial, social, economic, or political status; mental, emotional, or physical condition; age; or sexual orientation.

It is a patron's responsibility to maintain necessary and proper standards of behavior in order to protect his or her individual rights and the rights and privileges of other patrons. If a patron creates a public nuisance, that patron may be restricted from the library and from the use of library facilities. Those who are unwilling to leave or do not leave within a reasonable amount of time, after being instructed to do so by the staff, may be subject to arrest by law enforcement officers.

The use of the library may be denied for due cause. Such causes may include:

- Failure to return library materials or to pay penalties.
- Destruction of library property.
- Disturbance of other patrons, or any other illegal, disruptive, or objectionable conduct on library premises.

A. Rules of Conduct

For the comfort and safety of patrons, volunteers, and staff, and the protection of library property, the following are the library rules of conduct:

- Patrons shall respect the rights of staff, volunteers, and other patrons; profanity, name-calling, and other disruptive behaviors will not be tolerated.
 - Patrons are responsible for the behavior and supervision of their children; children age 10 and younger must be accompanied by a parent, guardian, or responsible caregiver at all times and in all areas of the library.
 - Smoking, chewing, and other tobacco use on library property is prohibited.
 - Beverages with lids are allowed in the library except in all computer areas, unless otherwise prohibited. Food is limited to designated eating areas.
 - Cell phone ringers must be turned off or to a non-noise setting upon entering the building; cell phone conversations should take place outside the library.
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- Service animals, but no pets, are welcome in the library.
- Patrons must wear shoes and shirts at all times in the library.
- Patrons are responsible for their personal property and should not leave items unattended.
- Bicycles and other large objects must be left outside (bike racks are provided); skateboards/skates must be left at the circulation desk.
- Patron's personal hygiene (body odor) should not interfere with other patrons' ability to use the library.

B. Enforcement

When a library staff person becomes aware that any patron is violating a library rule, the staff person shall take appropriate enforcement measures, as follows:

- For minor violations, the staff person may simply ask the patron to comply with the rule.
 - For serious violations (including disruptive behavior and failure to comply when requested) and for repeated violations, the staff person may require the person to leave JCLD premises and not return the same day.
 - Any instance of serious violation shall be reported to the JCLD library director or designee, who shall decide whether an additional sanction is appropriate. First-time offenders will be excluded from JCLD for a period of 30 days. A second violation results in a 90-day exclusion and a third violation results in a 180-day exclusion.
 - When persons under the age of 18 have been excluded, they must meet with library staff to discuss their behavior before the exclusion will be terminated.
 - Failure to leave or re-entering JCLD property prior to termination of a suspension will be constitute a trespass.
 - Any criminal activity shall be reported to the appropriate law enforcement agency.
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