

Josephine Community Library District
Board Regular Meeting Minutes
Wednesday, April 21, 2021 at 5:30 pm
Virtual Meeting
Call (669) 900-9128. Meeting ID #890 6660 1578

Members present: Pat Fahey, John Harelson, Laurel Samson, Beecher Ellison, Gina Marie Agosta

Members absent: none

Staff present: Library Director Kate Lasky, Communications Manager Brandace Rojo, Business Manager Kedron Hay, Public Services Director Norma Singer, Adult Services and Volunteer Manager Amy King

Contractors: Communications Specialist Teresa Stover

Guests: Library Foundation Executive Director Rebecca Stoltz and Library Foundation Liaison David Mannix

CALL TO ORDER. Mr. Fahey called the meeting to order at 5:30 pm.

STANDING ITEMS

Approval of agenda. No changes were made to the agenda.

Motion: Mr. Ellison moved to approve the consent agenda. Ms. Samson seconded. The motion passed unanimously.

Approval of consent agenda. Below are items included in the consent agenda. No changes were requested.

- **March 17 minutes**
- **Resolution 2021-009 Finance Policy**

Motion: Mr. Ellison moved to approve the consent agenda. Ms. Samson seconded. The motion passed unanimously.

Annexation petition. The board reviewed three new annexation petitions from Carlton Harvey and Rebecca Cobb, Julia and Aurora Menkee, Kevin and Constance Marr.

Motion: Mr. Ellison moved to authorize Mr. Fahey to endorse the annexation petition for Carlton Harvey and Rebecca Cobb, Julia and Aurora Menkee, Kevin and Constance Marr. Ms. Samson seconded. The motion passed.

Public comment. There was no public comment.

Correspondence. There was no public correspondence.

STAFF REPORTS

Library director's report. Ms. Lasky reviewed the Library Director's Report dated April 21, 2021. The following are highlights:

- Library staff is eager to reopen for Grab & Go service, but positive COVID cases continue to rise in Josephine County.

- The budget public hearing will take place at during the May library district board meeting.
- Funding from Rotary that was originally for Student Hours at the Library is being shifted to college prep kits, which is approved by Rotary. A request is out to the Cheney Foundation to shift their funding as well.
- The Oregon Library Association Conference is happening this week. Most of the library staff is participating as they are able to throughout the week.

Financial report. Ms. Hay reviewed the March Financial Statement memo dated March 30, 2021. She also reviewed the Profit & Loss Budget vs. Actual-General Fund statement through March 2021, the Profit & Loss statement for grants through March 2021, and the Balance Sheet as of March 30, 2021.

ACTION ITEMS

Library director contract amendment.

Resolution 2021-008.

Motion: Mr. Harelson moved to approve the Resolution 2021-008. Ms. Agosta seconded. The motion passed unanimously.

Strategic Plan. Ms. Stover shared the current version of the strategic plan after completing objectives with library staff. This strategic plan centers on the importance of diversity to the ability of the library to more effectively meet the information needs of all segments of our community.

Aside from the library's core services, the focus areas will include basic needs, diverse perspectives, civic engagement, and library systems.

Motion: Mr. Ellison moved to accept the 2021-2024 strategic plan. Ms. Agosta seconded. The motion passed unanimously.

First reading: Antiracism Statement. The board of directors reviewed a draft of the antiracism statement. Ms. Lasky explained that this statement is an extension of the library's conduct policy. It is taken in guidance from the American Library Association and the Oregon Library Association.

Mr Ellison shared that he thinks the document is very well written and that he feels as though the language could be strong and more emphatic.

Motion: Mr. Harelson moved to accept the presented version of the Antiracism Statement as a draft and approved the library director to work with library staff to strengthen the language and the statement. Ms. Samson seconded. The motion passed unanimously.

BOARD MEMBER REPORTS

Library Foundation liaison report. Mr. Mannix reported that ZCS Engineering has been evaluating the Illinois Valley branch to draw new schematics for what that branch will look like in the future.

The Spring Fundraising Drive kicked off last week. Donors who have previously donated to the capital campaign and board members have the option of donating to the Spring Drive or the Capital Campaign during this drive.

The Library Foundation has been meeting with focus groups to refine messaging for the upcoming capital campaign.

A contribution of a piece of property valued at \$300,000 was gifted to the Library Foundation. The proceeds from this gift are designated to the Williams branch project.

Facilities Oversight Task Force. Ms. Lasky reported that at the last meeting ZCS Engineering shared facilities plans for the Illinois Valley branch.

Members of FOTF met with the of the City of Cave Junction mayor to discuss the possibility of applying for a Community Development Block Grant to support renovations at the Illinois Valley branch.

ANNOUNCEMENTS

Comments from board members.

Date and agenda items for next meeting. Mr. Fahey announced that the next regular meeting will be at 5:30 pm on Wednesday, April 21

ADJOURNMENT

The meeting adjourned at 6:45 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Brandace Rojo', written in a cursive style.

Brandace Rojo for Board Secretary Kate Lasky
Josephine Community Library District