

Josephine Community Library District
Budget Hearing and Regular Board Meeting Minutes
Wednesday, May 19, 2021 at 5:30 pm
Virtual Meeting
Call (669) 900-9128. Meeting ID #863 4045 4301

Members present: John Harelson, Pat Fahey, Gina Marie Agosta, Laurel Samson

Members absent: Beecher Ellison

Staff present: Library Director Kate Lasky, Communications Manager Brandace Rojo, Business Manager Kedron Hay, Public Services Director Norma Singer, Adult Services and Volunteer Manager Amy King

Contractors: Communications Specialist Teresa Stover

Guests: Library Foundation Executive Director Rebecca Stoltz and Library Foundation Liaison David Mannix, newly elected board member Rachele Selvig

CALL TO ORDER. Mr. Fahey called the meeting to order at 5:30 pm.

STANDING ITEMS

Approval of agenda. No changes were made to the agenda.

Motion: Mr. Harelson moved to approve the consent agenda. Ms. Samson seconded. The motion passed unanimously.

Approval of consent agenda. Below are items included in the consent agenda. No changes were requested.

- **March 17 minutes**
- **Resolution 2021-009 Finance Policy**

Motion: Ms. Samson moved to approve the consent agenda. Mr. Harelson seconded. The motion passed unanimously.

Public comment. There was no public comment.

Correspondence. Ms. Lasky shared an email from a community member concerned with “liberal cancel culture” and wanted to make sure that the library remains objective in selecting materials and continues to include conservative books and materials. Mr. Fahey responded that collection development librarians do not censor materials and have a formula they follow when thinking about purchases for the libraries in Josephine County. Mr. Fahey responded to the community member’s email directly.

STAFF REPORTS

Library director’s report. Ms. Lasky reviewed the Library Director’s Report dated May 19, 2021. The following are highlights:

- Ms. Lasky is asking for a board vote to endorse the location of interest for a new Williams library branch.

Motion: Mr. Harelson moved to endorse the library foundation’s purchase of the

location of interest in Williams. Ms. Samson seconded. The motion passed unanimously.

- The City of Cave Junction endorsed moving forward with the application process for a Community Development Block Grant. A virtual community public hearing will be held on Monday, May 24 from 7–9 pm. More information about the meeting can be found on the City of Cave Junction’s website and on the library’s website.
- The library is reopening for Grab & Go public hours this week. Masks will be required to enter the building.

Financial report. Ms. Hay reviewed the April Financial Statement memo dated May 19, 2021. She also reviewed the Profit & Loss Budget vs. Actual–General Fund statement through April 2021, the Profit & Loss statement for grants through April 2021, and the Balance Sheet as of April 30, 2021.

Motion: Mr. Harelson moved to accept a six percent increase to healthcare costs for employees. Ms. Agosta seconded. The motion passed unanimously.

ACTION ITEMS

FY22 Budget Hearing. The board referenced the FY 2021-22 Budget Message and FY22 Budget approved by the JCLD Budget Committee on April 7, 2021.

Motion: Mr. Harelson moved to open the Budget Hearing at 6:10 p.m. Ms. Agosta seconded. The motion passed unanimously.

Motion: Ms. Samson moved to approve Resolution 2021-011 and adopt the FY 2021-2022 budget. Ms. Agosta seconded. The motion passed unanimously.

FY22 budget and appropriations.

FY22 tax rate. Mr. Fahey invited board discussion of the FY22 budget and tax rate.

Motion: Mr. Harelson moved to approve Resolution 2021-012 to levy the ad valorem property tax rate of 39 cents per \$1,000 assessed property value for FY22. Ms. Agosta seconded. The motion passed unanimously.

With no further comment from the public or the board, Mr. Fahey closed the Budget Hearing at 6:15 p.m.

BOARD MEMBER REPORTS

Library Foundation liaison report. Foundation Liaison David Mannix reviewed the foundation’s recent activities and fundraising drive.

Ms. Stoltz reported that the library foundation is close to raising \$27,000 for the Spring Drive and reminded library district board members that the drive ends on May 31.

Facilities Oversight Task Force. Ms. Samson and Ms. Lasky shared more information about the community meeting next week with the City of Cave Junction. Ms. Samson shared that ZCS Architects will be presenting two different options for the remodel with some variations of each for public feedback.

ANNOUNCEMENTS

Comments from board members.

Date and agenda items for next meeting. Mr. Fahey announced that the next regular meeting will be at 5:30 pm on Wednesday, June 16.

ADJOURNMENT

The meeting adjourned at 6:35 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Brandace Rojo', written in a cursive style.

Brandace Rojo for Board Secretary Kate Lasky
Josephine Community Library District