

Josephine Community Library District
Regular Board Meeting Minutes
Wednesday, June 16, 2021 at 5:30 pm
Virtual Meeting
Call (669) 900-9128. Meeting ID #829 7061 3891

Members present: John Harelson, Pat Fahey, Gina Marie Agosta, Laurel Samson, Beecher Ellison

Members absent: Beecher Ellison

Staff present: Library Director Kate Lasky, Communications Manager Brandace Rojo, Business Manager Kedron Hay, Public Services Director Norma Singer, Adult Services and Volunteer Manager Amy King

Contractors: Communications Specialist Teresa Stover

Guests: Library Foundation Executive Director Rebecca Stoltz and Library Foundation Liaison David Mannix, newly elected board member Rachele Selvig

CALL TO ORDER. Mr. Fahey called the meeting to order at 5:30 pm.

STANDING ITEMS

Approval of agenda. No changes were made to the agenda.

Motion: Mr. Harelson moved to approve the consent agenda. Ms. Samson seconded. The motion passed unanimously.

Approval of consent agenda. Below are items included in the consent agenda. No changes were requested.

- **May 19 minutes**
- **June 10 minutes**

Motion: Ms. Samson moved to approve the consent agenda. Mr. Harelson seconded. The motion passed unanimously.

Public comment. There was no public comment.

Correspondence.

STAFF REPORTS

Library director's report. Ms. Lasky reviewed the Library Director's Report dated May 19, 2021. The following are highlights:

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Financial report. Ms. Hay reviewed the May Financial Statement memo dated June 16, 2021. She also reviewed the Profit & Loss Budget vs. Actual-General Fund statement through May 2021, the Profit & Loss statement for grants through May 2021, and the Balance Sheet as of May 31, 2021.

Motion: Mr. Harelson moved to accept a six percent increase to healthcare costs for employees. Ms. Agosta seconded. The motion passed unanimously.

ACTION ITEMS

First reading: Personnel Policy.

First reading: Operations Policy.

BOARD MEMBER REPORTS

Library Foundation liaison report.

Facilities Oversight Task Force.

ANNOUNCEMENTS

Comments from board members.

Date and agenda items for next meeting. Mr. Fahey announced that the next regular meeting will be at 5:30 pm on Wednesday, June 16.

ADJOURNMENT

The meeting adjourned at 6:35 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'BRojo', written in a cursive style.

Brandace Rojo for Board Secretary Kate Lasky
Josephine Community Library District