

Policy 3-4-3. Displays and Exhibits

Adopted 1/25/2018

As an educational and cultural institution, all branches of Josephine Community Library District welcome exhibits and displays of interest, information, and enlightenment to the community.

Displays of handiwork, historical material, nature study, or any other material deemed of general interest may be exhibited.

Guidelines

- Requests for a display or exhibit are made through the branch manager.
- Library staff shall accept or reject material offered for display based on its suitability and availability. Exhibits must be appropriate for all ages.
- Approval or rejection of exhibit will be provided in writing. Rejections may be appealed by written request to the library director, who will bring the matter before the JCLD Board of Directors. The board will consider the request at the next regular board meeting and will render a decision as to appropriate action. This decision will be final and will be conveyed in writing to the requestor.
- The library assumes no responsibility for the preservation or protection, and no liability for possible damage or theft of any item displayed or exhibited. All items placed in the library are there at the owner's risk.
- Areas available to the public for displays and exhibits are bulletin boards and the tops of the short bookcases and wall bookcases.
- A release must be signed by the exhibitor before any artifact can be placed in the library.