

Policy 3-4-7. Lost and Found

Adopted 1/25/2018

Items left at the library or put into the book drops will be kept in Lost and Found for up to 30 days and no longer.

Disposal

- Toys, clothes, glasses, and sunglasses will be given to a charitable organization.
- Books and other materials that JCLD collects will go into the collection or to the Friends of the Library book store.

Exceptions

- Food and personal items such as hairbrushes, combs, and toothbrushes will be thrown away.
- Loose change and dollar bills will be put into the donation jar.
- Items of value, such as wallets, credit cards, cell phones, large bills, will go to the public services director. When possible, items with identification will be matched to a library card account and an effort will be made to contact the patron for retrieval of lost item.