

**Josephine Community Library District  
Regular Board Meeting Minutes  
Wednesday, April 20, 2022, at 5:30 pm  
Virtual Meeting  
Call (669) 900-9128. Meeting ID #870 5003 0077**

**Members present:** Laurel Samson, Brenda Aguilera, Gina Marie Agosta, Pat Fahey, Rachele Selvig

**Members absent:** none

**Staff present:** Library Director Kate Lasky, Public Services Director Norma Singer, Communications Manager Brandace Rojo, Technical Services Manager Nolen Guerrero, Business Manager Kedron Hay

**Contractors:** Communications Specialist Teresa Stover, Sean (Pauly Rogers) , Tracy Jones (Pauly Rogers), Jerry Burns

**Guests:** Library Foundation Executive Director Rebecca Stoltz

**CALL TO ORDER.** Ms. Samson called the meeting to order at 5:31 pm.

**OLA AWARD.** OLA President Arlene Weible presented M.s Lasky with awards for ola president's 2019-20 and president's award

**ANNUAL AUDIT REPORT.** Sean from Pauly Rogers reported a clean audit for this year.

#### **STANDING ITEMS**

**Approval of agenda.** Mr. Fahey added an award presentation from the Oregon Library Association to Ms. Lasky to the agenda

**Approval of consent agenda.** Consent agenda items were:

- **March 16 minutes** Regular Board Meeting
- **March 23 minutes** Training Workshop

No changes were requested to the consent agenda.

**Motion:** Ms. Selvig moved to approve the consent agenda. Ms. Aguilera seconded. The motion passed unanimously.

#### **Public comment.**

There was no public comment.

#### **Correspondence.**

There was no correspondence.

#### **STAFF REPORTS**

**Library director's report.** Ms. Lasky referred to the Library Director's Report dated April 20, 2022. The following items were highlighted:

- All branches have returned to offering Wi-Fi from 5am to 10pm.
- Repairs have been made to the Wolf Creek branch in response to a car running into the building.
- The library district is partnering with Project Youth+ for a grant-funded youth internship position for Spanish-language outreach.
- The Ford Family Foundation funded program called Kindergarten toolbox launches on April 28 at the Grants Pass branch.
- After the “Consider This: Journalism, Democracy, and the Informal Citizen” program series ended, facilitator Chuck Rund did a similar follow up program to the journalism classes at Grants Pass High School.
- Censorship program with Dr. Carrie Gardner
- Teresa Stover published her 18<sup>th</sup> book on project management

**Financial report.** Ms. Hay reviewed the March 2022 Financial Statement memo dated April 20, 2022. She also referred to the Profit & Loss Budget vs. Actual–General Fund statement through March 2022, the P&L statement for Enhanced Library Services (grants) through March 2022, the P&L statement for Special Funds as of March 2022, and the Balance Sheet as of March 31, 2022.

**Motion:** Ms. Agosta moved to approve the increase of mileage expense up to 58.5 cents per mile for staff. Ms. Aguilera seconded. The motion passed unanimously.

## **ACTION ITEMS**

**Operations Policy: Library Cards.** This is the first reading of the policy change to Policy 3-1-2 Patron Responsibilities and Rules of Conduct in response to an uptick in incidents requiring staff intervention.

**Operations Policy: Bulletin Boards.** This is the first reading of the policy change to Policy 3-1-2 Patron Responsibilities and Rules of Conduct in response to an uptick in incidents requiring staff intervention.

Ms. Selvig suggested more clarifying language about what type of events and organizations can post on the community bulletin boards.

## **BOARD MEMBER REPORTS**

**Library Foundation liaison report.** Library foundation executive director Rebecca Stoltz reported that the Spring Drive will take place during the month of May 2022 and the theme is Dream, Inspire, Build. The goal is \$38,000 for the spring drive.

Following the spring drive will be a crowdfund for the Williams branch renovation project.

**Facilities Oversight Task Force.** Ms. Samson provided the following updates:

- The Williams branch renovation project is moving along quickly. A property was purchased with a building on it that will be turned into the new library.

- The old Williams library building will be donated to Three Rivers School District

## **ANNOUNCEMENTS**

**Comments from board members.** Board members shared comments.

### **Date and agenda items for next meeting.**

The next regular meeting will be at 5:30 pm on Wednesday, May 18. Public Hearing for budget is

Next cultural competency is June 8

## **ADJOURNMENT**

The meeting adjourned at 6:47 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'BRojo', with a stylized flourish at the end.

Brandace Rojo for Board Secretary Kate Lasky  
Josephine Community Library District