

**Josephine Community Library District**  
**Regular Board Meeting Minutes**  
**Wednesday, February 15, 2023, at 5:30 pm**  
**Call (669) 900-9128. Meeting ID # 899 2359 4883**  
**Grants Pass branch, 200 NW C Street, Grants Pass, OR 97526**

**Members present:** Laurel Samson, Rachele Selvig, Gina Marie Agosta,

**Members absent:** Pat Fahey, Brenda Aguilera

**Staff present:** Library Director Kate Lasky, Communications & Partnership Manager Brandace Rojo, Operations Manager Kirsten Edwards, Youth Services Librarian Alyssa Donoho, Technical Services Coordinator Rosalynn Smith, Technical Services Manager Nolen Guerrero

**Contractors:** Grants Administrator Teresa Stover

**Partners:** Josephine Community Library Foundation liaison Judy Christensen

**Public:** Heidi Napier, Matthew Hoff, Michele Templer

**CALL TO ORDER.** President Rachele Selvig called the meeting to order at 5:40 pm.

## **STANDING ITEMS**

**Approval of agenda.** No changes were made to the agenda.

**Approval of consent agenda.** Consent agenda items included:

- January 18 minutes
- Resolution 2023-024 Policy 2-3
- Resolution 2023-025 Policy 3-4-2
- Resolution 2023-026 Policy 4-2-7

**Motion:** Ms. Agosta moved to approve the consent agenda. Ms. Samson seconded. The motion passed unanimously.

**Public comment.** The following public comment was provided:

**Heidi Napier:** Ms. Napier is a library fan who is concerned with the sexualization of children in schools and libraries. She spent time in the children's library last week and shared several parenting books and children's books she checked out from the library with LGBTQ+ themes she believes are inappropriate for the collection. She objects to these titles being available in the library and believes children are too young for this content.

**Matthew Hoff:** Mr. Hoff is a library volunteer at the Grants Pass reference desk. His comment is regarding Policy 4-2-7. He requests that the board of directors refrains from voting on the policy at this meeting and consider the liability of mishandling weapons in the library. He suggested safe gun handling training for employees.

**Michele Templer:** Ms. Templer is library volunteer at the Grants Pass branch who wanted to give a response to the other public commentators as someone who works in the children's library. She wanted to acknowledge that it is important to offer books and materials that cover all different sexual orientations, gender identities, and types of families. She expressed that it is a parent's responsibility to help their child decide what is appropriate for

them to read. She agrees that board of directors should hold off on voting on Policy 4-2-7 until more investigation can be done.

**Correspondence.** Michele Templer and Doranne Long sent correspondence. Ms. Selvig read both correspondence letters out loud.

**Annexation petition review.** The board of directors reviewed annexation petitions from Bertha A. Miller Trust, Kraai, Menno J. M. & Kraai, Jennie May, and Robinson Joint Trust  
**Motion:** Ms. Samson moved to endorse three annexation petitions from Bertha A. Miller Trust, Kraai, Menno J. M. & Kraai, Jennie May, and Robinson Joint Trust. Ms. Agosta seconded. The motion passed unanimously.

## **STAFF REPORTS**

**Library director's report.** Ms. Lasky referred to the Library Director's Report dated February 15, 2023, highlighting the following items:

- Ms. Lasky shared that she is still doing research to implement the additional 2% retirement match for staff because of complications with the ADP system.
- Wolf Creek branch hours changed to address safety concerns and are now 11 am–4 pm Wednesday, Friday, and Saturday.
- A stakeholder survey was launched in preparation for the next strategic planning session facilitated by Coraggio Group. March 25 and April 15 should be set aside for strategic planning workshops.
- An associate director with an MLIS degree was hired this month.
- At the request of the board, Ms. Lasky wrote a response to the correspondence from January quoting the American Library Association Bill of Rights and collection development policy. Community members have the right to redress or challenge an item or program through the Request for Reconsideration form. She encouraged community members to also take the patron survey to share concerns and feedback.

### **Financial report.**

Ms. Lasky reviewed the January 2023 Financial Statement memo dated February 15, 2023. She also referred to the Profit & Loss Budget vs. Actual–General Fund statement through January 15, 2023, the P&L statement for Enhanced Library Services (grants) through January 2023, the P&L statement for Special Funds as of January 2023, and the Balance Sheet as of January 31, 2023.

### **Grants Administration.**

Ms. Stover reported on the status of library district grants referring to the grant update memo dated February 15, 2023.

## **ACTION ITEMS**

**Second reading: Governance Article III Section 11.** The board held its second reading of a policy about board member code of conduct. Ms. Selvig suggested waiting until all board members are present to discuss.

## **BOARD MEMBER REPORTS**

**Library Foundation liaison report.** Ms. Christensen introduced that she has been affiliated with the library on the various boards since 1986. She shared that the request for funding for shelving at the Wolf Creek branch has been approved. She also shared that the library foundation is still in the midst of a fundraising campaign with a \$250,000 matching grant from Four Way Community Foundation.

**Facilities Oversight Task Force.** There was no FOTF meeting in February. The following highlights were shared by Ms. Stover.

- Approval of the site plan for the Williams branch development went through from Josephine County.
- Construction at the Williams branch should begin in the next few months.
- Energy Trust of Oregon is poised to support lighting projects.
- Williams listening sessions are offered at the Grange in Williams to hear community concerns and feedback about the Williams library building project.
- The site survey is complete at the Illinois Valley branch for the renovation project.

## **ANNOUNCEMENTS**

**Comments from board members. Date and agenda items for next meeting.**

The next regular board meeting will be at 5:30 pm on Wednesday, March 15.

## **ADJOURNMENT**

The meeting adjourned at 6:40 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'BRojo', is written over a faint circular stamp.

Brandace Rojo for Board Secretary Kate Lasky  
Josephine Community Library District